



Office 365 Business

| | Business Essentials | Business | Business Premium |
|--|---------------------|----------|------------------|
| User maximum | 300 | 300 | 300 |
| Full, installed Office applications Word, Excel, PowerPoint, Outlook, Publisher, and OneNote on up to 5 PCs or Macs | | ✓ | ✓ |
| Office on tablets and phones for the full, installed Office experience on up to 5 devices | | ✓ | ✓ |
| Online versions of Office including Word, Excel and PowerPoint | ✓ | ✓ | ✓ |
| File storage and sharing with 1 TB storage/user | ✓ | ✓ | ✓ |
| Business class email, calendar, and contacts with a 50 GB inbox | ✓ | | ✓ |
| Unlimited online meetings, IM and HD video conferencing. Includes Skype for Business App | ✓ | | ✓ |
| Intranet site for your teams with customisable security settings | ✓ | | ✓ |
| Corporate social network to help employees collaborate across departments and locations | ✓ | | ✓ |
| Personalized search and discovery across Office 365 using the Office Graph | ✓ | | ✓ |